



DEPARTMENT OF GAME AND INLAND FISHERIES  
BOAT REGISTRATION AND TITLING SECTION  
4010 W. BROAD ST., PO BOX 11528  
RICHMOND, VA 23230  
(804) 367-6135

**APPLICATION FOR:**

**A DUPLICATE CERTIFICATE OF NUMBER (REGISTRATION)**  
**A DUPLICATE SET OF VALIDATION DECALS**  
**A DUPLICATE CERTIFICATE OF TITLE**

**REMEMBER TO SUBMIT THE APPROPRIATE NON-REFUNDABLE FEE WITH THE COMPLETED FORM.**

CHECK REASON FOR SUBMITTING THIS FORM AND SUBMIT APPROPRIATE NON-REFUNDABLE FEE:    Check one or more:

- a. Request DUPLICATE CERTIFICATE OF NUMBER (REGISTRATION) AND \_\_\_\_\_ FEE \$ 9.00  
Request DUPLICATE VALIDATION DECALS
- b. Request DUPLICATE CERTIFICATE OF TITLE \_\_\_\_\_ FEE \$ 2.00  
*(If lien is recorded on title, proof that lien has been satisfied must accompany this form).*

1. VA Registration Number: \_\_\_\_\_

2. SSN or FIN: \_\_\_\_\_

Name: \_\_\_\_\_  
First MI Last

Address: \_\_\_\_\_  
City State Zip

3. SSN or FIN: \_\_\_\_\_

Name: \_\_\_\_\_  
First MI Last

Address: \_\_\_\_\_  
City State Zip

4. Boat Description:

\_\_\_\_\_  
Hull Identification Number Make Model Year Length

5. Explain Loss or Destruction of Original Document (**Mutilated or illegible certificates must be returned with this form**).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. I declare to the best of my knowledge and belief that the original registration/decals/title has been lost, destroyed, stolen, mutilated, or is illegible and is not retrievable.

Signature of all owners: X \_\_\_\_\_  
X \_\_\_\_\_

OR signature of lienholder if applying for a duplicate Certificate of Title: (Signature, position or title, and bank name required)  
X \_\_\_\_\_

**CAUTION:** State law prohibits the owner of a vessel from having more than one Certificate of Title or Certificate of Number (registration) for each vessel. If a duplicate has been issued and the original is recovered, the original must be surrendered to the Department of Game and Inland Fisheries for cancellation.